

## **WARREN COUNTY BOARD OF SUPERVISORS**

COMMITTEE: **FINANCE**

DATE: **JANUARY 8, 2013**

**Committee Members Present:**

Supervisors	Conover
	Taylor
	Sokol
	Monroe
	Bentley
	Wood
	Kenny
	Merlino

**Committee Member Absent:**

Supervisor	Frasier
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**Others Present:**

Kevin Geraghty, Chairman of the Board  
Paul Dusek, County Administrator  
Joan Sady, Clerk of the Board  
Frank Thomas, Budget Officer  
Supervisor Loeb  
Supervisor Mason  
Supervisor Strainer  
Supervisor Westcott  
Mike Swan, County Treasurer  
Bob Iusi, Director, Probation  
Don Lehman, *The Post Star*  
Thom Randall, *The Adirondack Journal*  
Nicole Livingston, Second Deputy Clerk

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Mr. Conover called the meeting of the Finance Committee to order at 11:00 a.m.

Motion was made by Mr. Kenny, seconded by Mr. Taylor and carried unanimously to approve the minutes of the December 12, 2012 Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Finance Agenda were provided to the Committee members, and a copy of same is on file with the minutes.

Commencing the Action Agenda review, Mr. Conover stated Item 1 was a request for Transfer of Funds which was attached for Committee approval.

Motion was made by Mrs. Wood, seconded by Mr. Monroe and carried unanimously to approve Item 1 as outlined above. The necessary resolution was authorized for the next Board meeting.

Mr. Conover advised Item 2 was a request to approve the reissuance of IDA bonds for a project.

Motion was made by Mr. Taylor, seconded by Mrs. Wood and carried unanimously to approve Item 2 as outlined above. The necessary resolution was authorized for the next Board meeting.

Mr. Conover stated Item 3 was a referral from the County Treasurer, regarding a settlement request from AT&T.

Motion was made by Mr. Taylor and seconded by Mr. Bentley to approve the request as presented.

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Mike Swan, County Treasurer, explained he had recently received a confidential settlement offer letter from AT&T which advised that due to a billing system error in 2010, AT&T owed the County \$218.40. Paul Dusek, County Administrator, added that he had reviewed the letter and recommended that the Committee accept the settlement offer.

Following discussion, Mr. Conover called the question and the motion was carried unanimously to approve Item 3 as outlined above. The necessary resolution was authorized for the next Board meeting.

Mr. Conover expounded Item 4 was a referral from the Criminal Justice Committee, Probation, requesting a Contingent Fund transfer in the amount of \$16,378 to provide additional funding for the Alternative Sentencing Program contract. He noted that this request was tabled at the December 12, 2012 Finance Committee meeting because it was action for 2013 and had been presented prematurely in 2012.

Motion was made by Mr. Bentley, seconded by Mr. Monroe and carried unanimously to approve Item 4 as outlined above, and the necessary resolution was authorized for the next Board meeting.

Mr. Conover apprised Items 5A and B were referrals from the Health Services Committee, Health Services. Item 5A, he said, was a request to amend the 2013 County budget to increase estimated revenues and appropriations in the amount of \$1,484 to adjust the Family Health Program to reflect receipt of COLA (Cost of Living Adjustment) funds for the CSHCN (Children with Special Health Care Needs) grant. He added Item 5B was a request to amend the 2013 County budget to increase estimated revenues and appropriations to adjust the WIC Program to reflect receipt of COLA funds.

Motion was made by Mr. Kenny, seconded by Mr. Merlino and carried unanimously to approve Items 5A and B as outlined above, and the necessary resolution was authorized for the next Board meeting.

Mr. Conover asserted Item 6 was a referral from the County Administrator, requesting to appropriate funds from the Computer Reserve Fund to departmental budgets to purchase computers and related equipment.

Motion was made by Mrs. Wood and seconded by Mr. Taylor to approve the request as presented.

Mr. Dusek explained this request was part of the computer upgrade program that was being implemented and this type of request would be presented as each department underwent the upgrade throughout the year.

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Mr. Conover called the question and the motion was carried unanimously to approve Item 6 as outlined above, and the necessary resolution was authorized for the next Board meeting.

Mr. Sokol exited the meeting at 11:10 a.m.

Mr. Conover remarked Item 7 was a referral from the Occupancy Tax Coordination Committee, requesting to authorize the appropriation of funds from the Occupancy Tax Reserve as follows: \$15,000 to A.6417 470 Tourism Occupancy-Contract for an intermunicipal agreement with the Village of Lake George for the 2013 Big Apple Circus; and \$26,500 to A.6417 480 Tourism Occupancy-Tourism-Special Events for two additional 2013 Occupancy Tax awards as follows: Adirondack Sports Complex, LLC in the amount of \$25,000 and Eastern NY Marine Trades Association in the amount of \$1,500.

Mr. Kenny mentioned that these were late funding applications received after the November 1<sup>st</sup> deadline and subsequently approved by the Occupancy Tax Coordination Committee.

Motion was made by Mr. Kenny, seconded by Mr. Merlino and carried unanimously to approve Item 7 as outlined above, and the necessary resolution was authorized for the next Board meeting.

Mr. Conover advised Items 8A through J were referrals from the Clerk of the Board, and consisted of the renewals of annual contracts. Item 8A, he said, was a request to authorize an agreement to continue the contractual relationship with Economic Development Corporation, Warren County, New York, for Economic Development Program for 2013, in the amount of \$335,000, said funds to be expended from A.6421 470 Warren County Economic Development- Contract.

Motion was made by Mr. Taylor, seconded by Mr. Kenny and carried unanimously to approve Item 8A as outlined above, and the necessary resolution was authorized for the next Board meeting.

Mr. Conover stated Item 8B was a request to authorize an agreement with Adirondack Park Local Government Review Board for funding of operating costs, in the amount of \$7,500, said funds to be expended from A.8026 470 Adirondack Park Local Government Review Board- Contract.

Motion was made by Mrs. Wood, seconded by Mr. Bentley and carried by majority vote, with Mr. Monroe abstaining, to approve Item 8B as outlined above, and the necessary resolution was authorized for the next Board meeting.

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Mr. Conover commented Item 8C was a request to authorize an agreement with Cornell Cooperative Extension of Warren County for the youth camping program at Skye Farm Camp, in the amount of \$25,000, said funds to be expended from A.7310 470 Youth Program-4-H Camp-Contract.

Motion was made by Mrs. Wood, seconded by Mr. Merlino and carried unanimously to approve Item 8C as outlined above, and the necessary resolution was authorized for the next Board meeting.

Mr. Conover noted Item 8D was a request to authorize an agreement with Cornell Cooperative Extension of Warren County in the amount of \$304,375, said funds to be expended from A.8750 470 Agri. & Livestock-Ext. Serv.-Contract.

Motion was made by Mrs. Wood, seconded by Mr. Bentley and carried unanimously to approve Item 8D as outlined above, and the necessary resolution was authorized for the next Board meeting.

Mr. Conover apprised Item 8E was a request to authorize payment to the Lake Champlain-Lake George Regional Planning Board in the amount of \$7,000, said funds to be expended from A.8025 470 Regional Planning Board-Contract.

Motion was made by Mr. Kenny, seconded by Mr. Taylor and carried unanimously to approve Item 8E as outlined above, and the necessary resolution was authorized for the next Board meeting.

Mr. Conover remarked Item 8F was a request to authorize payment to the Southern Adirondack Library System in the amount of \$25,000, said funds to be expended from A.7410 469 Southern Adirondack Library-Other Payments/Contributions.

Motion was made by Mr. Bentley, seconded by Mrs. Wood and carried unanimously to approve Item 8F as outlined above, and the necessary resolution was authorized for the next Board meeting.

Mr. Conover added Item 8G was a request to authorize an agreement with the City of Glens Falls for capital improvements and operation and maintenance for various recreational facilities, in the amount of \$99,000, said funds to be expended from A.1010 470 Legislative Board-Contract.

Motion was made by Mr. Monroe, seconded by Mr. Kenny and carried unanimously to approve Item 8G as outlined above, and the necessary resolution was authorized for the next Board meeting.

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Mr. Conover noted Item 8H was a request to authorize an agreement with Adirondack North Country Association for promotional and economic development, in the amount of \$750 said funds to be expended from A.1010 470 Legislative Board- Contract.

Motion was made by Mr. Merlino, seconded by Mrs. Wood and carried unanimously to approve Item 8H as outlined above, and the necessary resolution was authorized for the next Board meeting.

Mr. Conover informed Item 8I was a request to authorize an agreement to continue the contractual relationship with the Warren County Historical Society for historical programs for the public for an amount not to exceed \$1,250, said funds to be expended from A.1010 470 Legislative Board- Contract.

Motion was made by Mrs. Wood, seconded by Mr. Merlino and carried unanimously to approve Item 8I as outlined above, and the necessary resolution was authorized for the next Board meeting.

Mr. Conover remarked Item 8J was a request to authorize the renewal of the agreement with Warren County Society for the Prevention of Cruelty to Animals, Inc., in the amount of \$8,000, said funds to be expended from A.3510 470 Control of Dogs-Contract.

Motion was made by Mr. Kenny, seconded by Mrs. Wood and carried unanimously to approve Item 8J as outlined above, and the necessary resolution was authorized for the next Board meeting.

Mr. Conover directed the Committee members to the Addendum to the Agenda, and remarked Item 1 was a referral from the Support Services Committee, Self-Insurance, requesting to renew the Flood Insurance for the Warren County Soil & Water Conservation District Office Building, in the amount of \$2,167, said funds to be expended from A.1910 418 Unallocated Insurance-Ins-General Liability, for the policy period of February 9, 2013 through February 9, 2014.

Motion was made by Mr. Taylor and seconded by Mr. Merlino to approve the request as presented.

Mr. Taylor questioned if this was for the additional coverage that was previously unavailable because they could not find a market for it and Mr. Dusek responded that he believed this was just the renewal of last years' policy. Mr. Conover requested Mr. Dusek provide Mr. Taylor with a conclusive answer on the matter at a later time and Mr. Dusek acknowledged the request.

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Following discussion, Mr. Conover called the question and the motion to approve Addendum Item 1 was carried unanimously as outlined above, and the necessary resolution was authorized for the next Board meeting.

Mr. Conover announced Finance Committee action was required on the following items as approved by the Personnel Committee: Pending Item No. IV.3 and Addendum Item Nos. 1B, 1C and 1D.

Motion was made by Mr. Kenny, seconded by Mr. Merlino and carried unanimously to approve the Personnel items as outlined above.

There being no further business to come before the Committee, on motion made by Mrs. Wood and seconded by Mr. Merlino, Mr. Conover adjourned the meeting at 11:17 a.m.

Respectfully submitted,

Nicole Livingston, Second Deputy Clerk